



CITY OF HOUSTON

Annise D. Parker

Mayor

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October 28, 2014

Subject: RFP Cancellation Notice

Regarding: Request for Proposal S51-T25246 for Debt Management Solution for
the Municipal Courts Department

To Whom It May Concern:

This correspondence serves as official notice that the aforementioned RFP for Debt Management Solution for the Municipal Courts Department has been cancelled.

Section 17.0, page 6, Uniform Instructions to Offeror(s) of the solicitation documents states: "The City of Houston has sole discretion and reserves the right to cancel this RFP or to reject any or all Proposals received prior to contract award." The City Council has delegated the authority to the Purchasing Agent in City of Houston Ordinance No. 2001-356 which amended Chapter 15, Section 15.46 of the Code of Ordinances to cancel or reject proposals under certain circumstances. Accordingly, the RFP has been cancelled for the following circumstance:

- The department director or purchasing agent determines that the city's design or specifications for the project or bid should be revised and new bids should be taken.

Thank you for responding to this solicitation and we look forward to your continued interest in doing business with the City. If you should have any questions or require additional information regarding this matter, please call Chataqua Allen 832-393-8707.

Sincerely,

A handwritten signature in blue ink, reading "Calvin D. Wells".

Calvin D. Wells, Deputy Director
City Purchasing Agent